

Instructional, Student Success, and Enrollment Services
Meeting Minutes
August 8, 2018

Present: B. Bates, D. Bertch, A. Cederberg, M. Collins, L. Cosby, P. Eagan, G. Fredericks, S. Gardner, M. Gettle, P. Henning, S. Hubbell, C. Jbara, K. Johnson, D. Lindsley, A. Marsh-Peek, E. Pauken, B. Reynolds, B. Taraskiewicz, L. Thomas, M. Walters

Absent: EJ Bast, D. Coates, C. Collela, L. Depta, C. Gibson, T. Hamann, B. Hay, B. Lueth, D. Miller, D. Mondoux, T. Welsh

1. Call to Order: The meeting was called to order by D. Bertch at 8 AM
2. Meeting Minutes of July 11, 2018: The meeting minutes of July 11, 2018 were approved as distributed.
3. Business
 - 3.1 CRM/Target X: S. Hubbell provided an update on the implementation of Target X. Presently, several recruitment components are nearing completion. The use of Axiom has further streamlined the application for admission. P. Eagan reported that Phase 2 of the application for Health Career programs is in process. E. Pauken discussed the status of the retention module and the assigned tasks to learn more about the platform.
 - 3.2 Graduation Summary – S. Hubbell distributed and discussed the Winter 2018 Graduate Summary including:
 - Comparison to Winter 2017 and Previous Academic Year
 - Counselor Substitutions and Final Audit Assistance
 - Denial Statistics
 - Reverse Transfer
 - General Studies Petitions

The group discussed KVCC's current degree requirements. In several cases, these are limiting the number of students using the reverse transfer function. That is, courses not required at 4-year universities yet KVCC requires them for degree completion (e.g., WPE and PSI). S. Hubbell recognized the efforts of the Degree Auditor to reach out to students that are ready to graduate, but had not yet petitioned to graduate and the plan to move forward with auto awarding of degrees.
 - 3.3 Guided Pathways Update: L. Cosby and P. Eagan shared out several key takeaways from their national state-wide meeting held in Ft. Lauderdale in June including, but not limited to:
 - At risk student survey
 - College costs
 - Excess years to complete a degree
 - Equity and economic mobility
 - Partnerships with two and four-year institutions
 - The need to truly understand our zip code data
 - Holistic approach
 - Age of services

Much of this work will inform our work. More to come.
 - 3.4 KVAAP: L. Thomas provided an overview of KVAAP and the progress made to date to recruit students for the fall 2018 semester. At least 91 students have qualified for KVAAP. About one-third require some developmental education. He reminded the group that these students are most frequently first year/first generation students that have limited skills or supports to navigate college and the enrollment process. KVAAP Connect Day is on August 14, 2018 and will start at noon at AWH. If anyone has any questions regarding KVAAP, please contact Louis.
 - 3.5 Issues/Concerns:
 - A. Marsh-Peek shared that Mr. Kevin Dodd, Pathway Advisor had announced his resignation. The process to recruit, select, and retain Pathway Advisors has been challenging.
 - A. Marsh-Peek also reported that the Counseling/Advising department transitioned two part-time counselors into full-time career advisor positions and one part-time counselor moved to the ACC to fill a vacancy recently created by a retirement.

- A. Cederberg discussed year round Pell and its impact on KVCC in summer 2018 as compared to summer 2017. Instruction may want to reconsider additional offerings during the summer to take advantage of this change.
 - A. Cederberg reminded the group of available work-study dollars.
4. Departmental Updates
 - D. Lindsley provided a personnel update regarding the AWH Testing Center.
 - P. Henning discussed the status of accreditation in CUL, EMT, MAT, and NURS.
 5. Other
 - D. Lindsley reminded the group of our use of ALEKS for Math placement and requested we refer to the tests as placement tests.
 - L. Cosby shared the plan for making changes to Early Alert and the challenge to get all parties to the table.
 - C. Jbara discussed the new noncredit application software recently implemented.
 - C. Jbara also shared that the Staff Retention and Engagement Committee met and is planning to meet every other week. Updates will be shared with this group routinely.
 - P. Eagan shared that the Math faculty will be presenting in collaboration with three other community colleges at the Michigan Student Success Summit in late September on ALEKS. E. Pauken stated a retention proposal had also been accepted for presentation at the summit, but was not confident of the format.
 6. Reality Check
 7. Kudos!
 - P. Eagan recognized C. Schauer, P. Henning, and M. Dey for their work in supporting the Active Citizenship community project between WMed, KVCC Science Club, and MAT.
 8. Meeting Feedback
 - 8.1 Agenda Items:
 - 8.1.1 Consortium Agreements – A. Cederberg
 9. Adjourn: The meeting adjourned at 9:25 AM.

Next Meeting: September 19, 2018 at 8:00 a.m. in Room 4380 – M. Collins to Chair

Future Agenda Items:

- Noel-Levitz Programs of Study and Next Steps – Bertch/Cosby
- Transfer Credit Update – Bertch
- Roster Verification and ECARS – Eagan
- Printed Schedules – Bertch/Hubbell